

CU761 Set Objectives and Provide Support for Team Members (MSC)

Aims

This unit helps learners to set and support individuals and teams to achieve objectives.

Credit 5

Level 3

| Learning outcomes The learner will: | Assessment criteria The learner can: |
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| 1. Be able to communicate a team's purpose and objectives to the team members | 1.1 Describe the purpose of a team 1.2 Set team objectives with its members which are SMART (Specific, Measurable, Achievable, Realistic and Time-bound) 1.3 Communicate the team's purpose and objectives to its members |
| 2. Be able to develop a plan with team members showing how team objectives will be met | 2.1 Discuss with team members how team objectives will be met 2.2 Ensure team members participate in the planning process and think creatively 2.3 Develop plans to meet team objectives 2.4 Set SMART personal work objectives with team members |
| 3. Be able to support team members identifying opportunities and providing support | 3.1 Identify opportunities and difficulties faced by team members 3.2 Discuss identified opportunities and difficulties with team members 3.3 Provide advice and support to team members to overcome identified difficulties and challenges 3.4 Provide advice and support to team members to make the most of identified opportunities |

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| <p>4. Be able to monitor and evaluate progress and recognise individual and team achievement</p> | <p>4.1 Monitor and evaluate individual and team activities and progress</p> <p>4.2 Provide recognition when individual and team objectives have been achieved</p> |
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