

## Unit 001

# Skills in Health, Safety and Good Housekeeping in the Automotive Environment

<b>Level:</b>	2
<b>Credit value:</b>	7 (GLH 60)
<b>UAN:</b>	Y/601/7254
<b>Aim:</b>	<p>This unit is about the skills required to</p> <ul style="list-style-type: none"><li>• carry out day to day work area cleaning, clearing away, dealing with spillages and disposal of waste, used materials and debris.</li><li>• identify hazards and risks in the automotive workplace and complying with relevant legislation and good practice</li><li>• work safely at all times within the automotive workplace, both as an individual and with others</li></ul>

<b>Learning outcome</b>	The learner will:
	1. be able to use correct personal and vehicle protection within the automotive environment
<b>Assessment criteria</b>	
The learner can:	
1.1. select and use personal protective equipment throughout activities. To include appropriate protection of:	
a. eyes	
b. ears	
c. head	
d. skin	
e. feet	
f. hands	
g. lungs	
1.2. select and use vehicle protective equipment throughout all activities	

<b>Learning outcome</b>	The learner will:
	2. be able to carry out effective housekeeping practices in the automotive environment
<b>Assessment criteria</b>	
The learner can:	
2.1 select and use cleaning equipment which is of the right type and suitable for the task	
2.2 use utilities and appropriate consumables, avoiding waste	
2.3 use materials and equipment to carry out cleaning and maintenance	

<p>duties in allocated work areas, following automotive work environment policies, schedules and manufacturers instructions</p> <p>2.4 perform housekeeping activities safely and in a way which minimizes inconvenience to customers and staff</p> <p>2.5 keep the work area clean and free from debris and waste materials</p> <p>2.6 keep tools and equipment fit for purpose by regular cleaning and keeping tidy</p> <p>2.7 dispose of used cleaning agents, waste materials and debris to comply with legal and workplace requirements</p>
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<b>Learning outcome</b>	The learner will:
3. be able to recognise and deal with dangers in order to work safely within the automotive workplace	
<b>Assessment criteria</b>	
The learner can:	
3.1 name and locate the responsible persons for health and safety in their relevant workplace	
3.2 identify and report working practices and hazards which could be harmful to themselves or others	
3.3 carry out safe working practices whilst working with equipment, materials and products in the automotive environment	
3.4 rectify health and safety risks encountered at work, within the scope and capability of their job role	

<b>Learning outcome</b>	The learner will:
4. be able to conduct themselves responsibly	
<b>Assessment criteria</b>	
The learner can:	
4.1 show personal conduct in the workplace which does not endanger the health and safety of themselves or others	
4.2 display suitable personal presentation at work which ensures the health and safety of themselves and others at work	