Unit 4223-347  Obtain a client history

Level:  3  
Credit value:  3  
UAN number:  T/602/4325

Unit aim
This unit develops the learner in gathering information to obtain a relevant history from an individual and if this is not feasible, a third party.

Learning outcomes
There are three learning outcomes to this unit. The learner will:
1. Understand current legislation, national guidelines, policies, protocols and good practice related to obtaining a client history
2. Be able to prepare to obtain a client history
3. Be able to obtain a client history

Guided learning hours
It is recommended that 22 hours should be allocated for this unit, although patterns of delivery are likely to vary.

Details of the relationship between the unit and relevant national standards
This unit is linked to the CHS168.

Assessment
This unit will be assessed:
• in line with Skills for Health QCF Assessment Principles.
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Assessment criteria

Outcome 1  Understand current legislation, national guidelines, policies, protocols and good practice related to obtaining a client history

The learner can:
1  Identify own roles and responsibilities with regard to the current legislation, national guidelines, policies, protocols and good practice guidelines when obtaining an individual's history
2  Explain the guidelines to be followed if the individual is unable to provide a relevant history
3  Explain how to check a third party's authority and ability to provide information about an individual
4  Outline the steps to be taken to clarify and confirm any missing or ambiguous information in an individual's history.

Outcome 2  Be able to prepare to obtain a client history

The learner can:
1  Confirm the individual's identity
2  Explain own role and responsibilities
3  Check the individual's or third party's understanding of the purpose of the activity

Outcome 3  Be able to obtain a client history

The learner can:
1  Gain valid consent to share information in line with national/local policy and protocol
2  Maintain confidentiality and the individual's dignity, privacy, beliefs and rights in line with local policy and protocol
3  Obtain information on the individual's prior health and circumstances
4  Clarify any ambiguous or incomplete statements
5  Respond to any questions from the individual or third party
6  Record the outcomes of the activity in line with national/local policy and protocol

Additional Information

Valid consent must be in line with agreed UK country definition

Individuals can be adults, neonates, children and young people or older people
Others can be members of the care team

Active participation is a way of working that recognises an individual's right to participate in the activities and relationships of everyday life as independently as possible; the individual is regarded as an active partner in their own care or support, rather than a passive recipient